**JAMES MACDONALD**

**Address**: Uxbridge, Middlesex, UB10 0DH

**Phone:** 07714 721204 *(mobile)* 01895 473920 *(home)*

**E-mail:** [macdonald.james@gmail.com](mailto:macdonald.james@gmail.com)

I am an experienced something who takes ownership of tasks and delivers results. I work equally effectively on my own initiative or as a valued part of collaborative teams, and have a track record of successfully delivering multiple projects simultaneously. I possess excellent communication and reporting skills and strong organisational skills.

**Experience and Skills**

* Reporting directly to senior management
* Liaising with and managing external suppliers
* Collaborating with diverse internal teams
* Creating and sharing clear and concise information and documentation

??Space in this area for skills etc statements relevant to specific post??

**Qualifications**

* HND in Communication Studies (2 years), Fife College of Technology
* OND in Media Studies (1 year), Fife College of Technology

**Employment**

**Quality Assurance Engineer** Becrypt, London 06/2014 – Present

Becrypt specialise in Enterprise-level security solutions for mobile working. Including full disk encryption products for Microsoft Windows, and secure centralised Mobile Device Management on iOS and Android.

- Introduced new ideas and techniques to the team

- Introduced lightweight documentation for test plans, test results

- Presented to the team on topics such as Inattentional Blindness, Exploratory Testing

**Test Analyst** IT Jell, Remote working 05/2014 – 06/2014

Short-term contract testing major upgrade to a suite of business websites, including the introduction of a tiered membership structure. As well as performing my own exploratory testing I handled triage and management of issues raised by an offshore test team.

*Sabbatical* 02/2014 – 05/2014

- Worked on a number of web and mobile testing projects for clients of Bugfinders

- Completed courses on topics including Selenium WebDriver, Ruby and Java programming and Critical Thinking

**Senior Test and Support Analyst** EMAP, London 03/2008 – 02/2014

Subject-area expert in team developing and supporting multiple products including websites, mobile applications and email newsletters.

- Project managed introduction of corporate subscriptions to websites. Defined requirements and scope; briefed supplier; carried out testing. Created guidance documentation for internal users

- Personally undertook project to analyse, monitor and improve speed of websites

- Provided advice and support to internal business teams on meeting their digital objectives

**Project Test and Support Analyst** EMAP IT 07/2007 –02/2008

Major project to launch new-platform websites for EMAP’s ten leading B2B news brands - successfully rolling out 10 websites in 13 weeks.

- Supporting Project Management team, deputising for Project Managers

- Liaising with, and advising, internal clients to deliver websites meeting business requirements

- Testing and problem management. Liaising with programmers to resolve issues

**Interim Marketing Manager** Emap Construct, London 04/2007 –06/2007

**New Media Marketing Manager** Campden Publishing, London 11/2006 –03/2007

Developing brand-specific news and information-based websites for the business.

- Revitalised stagnant project, gathering requirements and introducing project plan, timetable and milestones for all involved parts of the business and external supplier.

**Marketing Manager** BRE Press,London01/2004 –08/2006

Delivering revenue targets across subscription products and one-off publications: drafting and managing marketing budgets; devising and implementing marketing strategy across on and off-line media. Managing Marketing Executive.

**Marketing Manager** Emap Construct, London01/2002 –12/2003

Managing marketing for 3 business units

**Previous roles**

**Senior Marketing Executive** Emap Digital 10/2000 – 12/2001

**Senior Marketing Executive** Metal Bulletin Plc 7/1996 – 9/2000

**Circulation Marketing Manager** Emap Media 6/1992 - 7/1996

**Senior Sales Support Exec** Guardian Royal Exchange 10/1990 - 4/1992

**Circulation Manager** Centaur Communications 3/1988 - 9/1990